LACERA's New Member Process WATCH THE VIDEO ON LACERA.COM Welcome LACERA mails **HR Pro** hires PACKACK New Hire Welcome **New Hire** employee (New Hire) Package Welcome Package Auditor-Controller's eHR System **HR Pro** downloads New Hire defaults to Plan G Sworn Statement General Plan G or from the HR Pros Safety Plan C Member returns website and gives to forms to LACERA **New Hire** L / CERA Plan C HR Pro sends completed Sworn Statement to LACERA Reciprocal System Reciprocity Beneficiary Purchasing Service Credit **Confirmed!** L//CERA LACERA sends LACERA mails Processed Member confirmation **Purchasing Service** Credit Contract to of new Plan Member **New Hire Welcome Package** · Welcome Letter: • Retirement Plan Member signs & **Congratulations!** Membership Date returns with \$ You're in General Plan Birth Date D or Safety Plan B Contribution Rate · Table of Contents Plan D · Beneficiary Form If you previously worked · Purchasing Previous Service Credit Info for the County, terminated service, and & Application · Reciprocity Info & Application withdrew your contributions, you may be Summary Plan Description Brochure eligible to restore to your Plan B former plan.