

AGENDA

MEETING OF THE BOARD OF RETIREMENT

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

300 N. LAKE AVENUE, SUITE 810, PASADENA, CA

9:00 A.M., AUGUST 9, 2012

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. OTHER COMMUNICATIONS

A. For Information

1. July 2012 All Stars
2. Chief Executive Officer's Report
(Memo dated August 1, 2012)

IV. CONSENT AGENDA

- A. Recommendation as submitted by Gregg Rademacher, Chief Executive Officer: That the Board approve attendance of Board Members and staff, as designated by the Chief Executive Officer, to attend the NEOGOV 11th Annual Training Conference to be held in Las Vegas, Nevada on October 17 - 19, 2012; and approve reimbursement of all travel costs incurred in accordance with LACERA's Education and Travel Policy.
(Memo dated July 27, 2012.)
- B. Recommendation as submitted by Gregg Rademacher, Chief Executive Officer: That the Board approve attendance of Board Members and staff, as designated by the Chief Executive Officer, to attend the 22nd Annual Northern California Public Retirement Seminar to be held in Sacramento, California on September 19, 2012; and approve reimbursement of all travel costs incurred in accordance with LACERA's Education and Travel Policy.
(Memo dated August 2, 2012.)

V. NON-CONSENT AGENDA

- A. Recommendation as submitted by Gregg Rademacher, Chief Executive Officer: That the Board approve attendance of Board Members and staff, as designated by the Chief Executive Officer, to attend the ICMI Annual Training Conference to be held in Dallas, Texas from October 9-11, 2012; and approve reimbursement of all travel costs incurred in accordance with LACERA's Education and Travel Policy. (Memo dated August 3, 2012.)
- B. Recommendation as submitted by William de la Garza, Chair, Travel Policy Committee: That the Board adopt the proposed amendments to the Educational and Travel Policy. (Memo dated July 25, 2012.)
- C. Recommendation as submitted by Yves Chery, Chair, Operations Oversight Committee regarding Uncollectible Accounts. (Memo dated August 1, 2012.)
- D. Presentation regarding Active Death Case Management. (For information only.)
- E. Recommendation as submitted by Cynthia Lau, Legislative Affairs Officer: That the Board adopt Board Member Educational Requirements Policy. (Memo dated July 16, 2012.)
- F. Secure Electronic Document Delivery and a tour of Information Systems. Informational memo from James Pu, Chief Information Officer. (Memo dated July 27, 2012.)

VI. PUBLIC COMMENT

VII. GOOD OF THE ORDER
(For discussion purposes only.)

VIII. EXECUTIVE SESSION

- A. Conference with Legal Counsel - Existing Litigation
(Subdivision (a) of Gov't Code Section 54956.9)
 - 1. Wilfrid Billard v. Mitchell Dick, et al., etc.
L.A. Superior Court Case No. BC474927.
- B. Conference with Legal Counsel – Anticipated Litigation
(Significant exposure to litigation pursuant to Subdivision (b)
of California Government Code Section 54956.9)
 - 1. Claim of **Philip Topar**

IX. ADJOURNMENT

Documents subject to public disclosure that relate to an agenda item for an open session of the Board of Retirement that are distributed to members of the Board of Retirement less than 72 hours prior to the meeting will be available for public inspection at the time they are distributed to a majority of the Board of Retirement Members at LACERA's offices at 300 N. Lake Avenue, Suite 820, Pasadena, CA 91101, during normal business hours of 9:00 a.m. to 5:00 p.m. Monday through Friday.

Persons requiring an alternative format of this agenda pursuant to Section 202 of the Americans with Disabilities Act of 1990 may request one by calling Cynthia Guider at (626) 564-6000, from 8:30 a.m. to 5:00 p.m. Monday through Friday, but no later than 48 hours prior to the time the meeting is to commence. Assistive Listening Devices are available upon request. American Sign Language (ASL) Interpreters are available with at least three (3) business days notice before the meeting date.

MINUTES OF THE MEETING OF THE BOARD OF RETIREMENT
LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

300 N. LAKE AVENUE, SUITE 810, PASADENA, CA

9:00 A.M., AUGUST 9, 2012

PRESENT: Les Robbins, Chair
Simon S. Russin, Vice Chair
Yves Chery, Secretary
Marvin Adams
Sadonya Antebi
John M. Barger (Arrived at 9:06 a.m.)
William de la Garza
Shawn R. Kehoe (Alternate Member)
Ed C. Morris (Alternate Retired)
William R. Pryor
Mark J. Saladino

STAFF ADVISORS AND PARTICIPANTS

Gregg Rademacher, Chief Executive Officer
Robert Hill, Assistant Executive Officer
JJ Popowich, Assistant Executive Officer
Robb Van Der Volgen, Chief Counsel

STAFF ADVISORS AND PARTICIPANTS

Michael D. Herrera, Senior Staff Counsel

Johanna M. Fontenot, Senior Staff Counsel

Bernie Buenaflor, Manager, Claims Processing

Carlos Barrios, Supervisor, Member Services

Cynthia Lau, Legislative Affairs Officer

James Pu, Chief Information Officer

Charles Locko, Attorney at Law
Law Offices of Charles Locko

I. CALL TO ORDER

The meeting was called to order by Chair Robbins at 9:00 a.m.,
in the Board Room of Gateway Plaza.

II. PLEDGE OF ALLEGIANCE

Mr. Adams led the Board Members and staff in reciting the
Pledge of Allegiance.

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III. OTHER COMMUNICATIONS

A. For Information

1. July 2012 All Stars

Mr. Hill announced the eight winners for the month of July; Margaret Chwa, Charlotte Nakhla, Marlene Johnson, David Columbus, Melissa Salazar, Louis Gittens, Bernie Buenaflor, and Angel Calvo for the Employee Recognition Program. Barry Lew was the winner of LACERA's Web Watcher Award. Renee Copeland, Justin Lewis, Stacy Green, and Mureen Tsang were the winners of LACERA's RideShare Program.

2. Chief Executive Officer's Report (Memo dated August 1, 2012)

(Mr. Barger arrived at 9:06 a.m.)

Mr. Rademacher provided a brief overview of his Chief Executive Officer's Report with a quick update on what transpired at the previous day's Board of Investments meeting. (Board of Investments minutes are available to view on LACERA's Website www.lacera.com.)

Mr. Rademacher introduced Ms. Vivian Gray and announced that she won the Board of Retirement election for the General Member seat. Ms. Gray will begin her 3 year term representing the General Members on January 1, 2013.

Mr. Rademacher added that despite Mr. Russin's loss in the election he

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III. OTHER COMMUNICATIONS (Continued)

wanted to express his deep felt appreciation for Mr. Russin's efforts with LACERA for over 30 years. Mr. Russin has been instrumental in many of LACERA's significant milestones, most notable the Star COLA Program.

Mr. Rademacher added that he could not think of another Board Member who has been more member centric than Mr. Russin.

Mr. Rademacher reminded the Board that the September 13th Administrative Board of Retirement meeting was moved back to Thursday, September 6th.

IV. CONSENT AGENDA

At the request of Mr. Saladino, Chair Robbins said that item A of the Consent Agenda would be handled separately.

- A. Recommendation as submitted by Gregg Rademacher, Chief Executive Officer: That the Board approve attendance of Board Members and staff, as designated by the Chief Executive Officer, to attend the NEOGOV 11th Annual Training Conference to be held in Las Vegas, Nevada on October 17 - 19, 2012; and approve reimbursement of all travel costs incurred in accordance with LACERA's Education and Travel Policy.
(Memo dated July 27, 2012.)

(See pages 5 & 6 of these minutes.)

IV. CONSENT AGENDA (Continued)

- B. Recommendation as submitted by Gregg Rademacher, Chief Executive Officer: That the Board approve attendance of Board Members and staff, as designated by the Chief Executive Officer, to attend the 22nd Annual Northern California Public Retirement Seminar to be held in Sacramento, California on September 19, 2012; and approve reimbursement of all travel costs incurred in accordance with LACERA's Education and Travel Policy.
(Memo dated August 2, 2012.)

A motion was made by Mr. Morris, seconded by Mr. Adams, to approve the recommendation. The motion passed unanimously.

The following consent agenda item was handled separately.

- A. Recommendation as submitted by Gregg Rademacher, Chief Executive Officer: That the Board approve attendance of Board Members and staff, as designated by the Chief Executive Officer, to attend the NEOGOV 11th Annual Training Conference to be held in Las Vegas, Nevada on October 17 - 19, 2012; and approve reimbursement of all travel costs incurred in accordance with LACERA's Education and Travel Policy.
(Memo dated July 27, 2012.)

Mr. Saladino questioned the approval of Board Members' attendance at conferences such as NEOGOV. Those attending this conference are direct users of NeoGov software to be used by Human Resources for purposes of recruitment and selection processing when hiring employees.

Mr. Rademacher responded that it has been a courtesy practice to afford Board Members the opportunity to attend conferences that require Board approval.

IV. CONSENT AGENDA (Continued)

It was Mr. Saladino's recommendation that conferences not relevant to the Board Members should not include them.

A motion was made by Mr. Saladino, seconded by Mr. Chery, to approve the the recommendation. The motion passed unanimously.

Mr. Pryor asked that this issue be referred to the Travel Policy Committee.

V. NON-CONSENT AGENDA

A. Recommendation as submitted by Gregg Rademacher, Chief Executive Officer: That the Board approve attendance of Board Members and staff, as designated by the Chief Executive Officer, to attend the ICMI Annual Training Conference to be held in Dallas, Texas from October 9-11, 2012; and approve reimbursement of all travel costs incurred in accordance with LACERA's Education and Travel Policy. (Memo dated August 3, 2012.)

A motion was made by Mr. Adams, seconded by Mr. Kehoe, to approve the recommendation. The motion passed unanimously.

B. Recommendation as submitted by William de la Garza, Chair, Travel Policy Committee: That the Board adopt the proposed amendments to the Educational and Travel Policy. (Memo dated July 25, 2012.)

A motion was made by Mr. Adams, seconded by Mr. Kehoe, to approve the recommendations.

Mr. Van Der Volgen addressed the Board noting that there was a discrepancy between the proposed amendments presented to the Board of

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V. NON-CONSENT AGENDA (Continued)

Retirement and what was presented to the Board of Investments at their meeting yesterday. The discrepancy is in regards to the housing allowance. Therefore, this agenda item would be reviewed and brought back before both Boards, at its next meeting for approval.

A motion was made by Mr. Chery, seconded by Mr. Adams, to carry this item over to the next Board of Retirement's Administrative meeting. The motion passed unanimously.

- C. Recommendation as submitted by Yves Chery, Chair, Operations Oversight Committee regarding Uncollectible Accounts. (Memo dated August 1, 2012.)

A motion was made by Mr. Chery, seconded by Mr. Russin, to approve the recommendation.

A brief discussion ensued among Messrs. Buenaflor, Hill and Board Members regarding procedures and steps that have been taken regarding uncollectible accounts.

The motion passed unanimously.

- D. Presentation regarding Active Death Case Management. (For information only.)

Mr. Barrios conducted a slide presentation and brief overview on a new process that has been implemented called Active Death Case Management, providing consistency and accuracy in handling death benefits for survivors of the

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V. NON-CONSENT AGENDA (Continued)

system. Individual case managers will be assigned immediately to each case, thus creating a liaison between survivor and LACERA. Case managers will ensure benefit administration and communications are handled both timely and accurately.

The Board commended staff for all their efforts and hard work in the implementation of this program.

- E. Recommendation as submitted by Cynthia Lau, Legislative Affairs Officer: That the Board adopt Board Member Educational Requirements Policy. (Memo dated July 16, 2012.)

A motion was made by Mr. Chery, seconded by Mr. Russin, to approve the recommendation.

Ms. Lau addressed the Board noting that AB 1519, sponsored by the State Association of County Retirement Systems (SACRS), was signed by Governor Brown and will be effective January 1, 2013.

AB 1519 adds new Government Code Section 31522.8 and requires that the Board adopt an educational policy with a minimum of 24 hours of Board Member education within the first two years of assuming office and for every subsequent two-year period the member serves on the Board. The policy and annual report of compliance posted on LACERA's internet website are also required under the bill's provisions.

A draft policy was presented to the Board for their consideration and adoption.

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V. NON-CONSENT AGENDA (Continued)

After a brief discussion between staff and the Board the action motion was voted on.

The motion passed unanimously.

- F. Secure Electronic Document Delivery and a tour of Information Systems. Informational memo from James Pu, Chief Information Officer. (Memo dated July 27, 2012.)

Mr. Pu conducted a slide presentation on and brief overview of a new procedure established by staff to better secure electronic documents and protect potentially sensitive and confidential data. Once implemented all documents sent to Board Members containing sensitive information will be encrypted and password protected. Instructions to decrypt and unlock protected documents will be forthcoming to Board Members via email.

Mr. Pu offered a tour of Systems operation areas at the conclusion of the Board Meeting.

VI. PUBLIC COMMENT

Mr. Charles Locko spoke on behalf of his client Philip J. Topar requesting that the Board rescind his service retirement. A 10 page memorandum with attachments was distributed to the Board Members and staff.

VII. GOOD OF THE ORDER
(For discussion purposes only.)

VIII. EXECUTIVE SESSION

- A. Conference with Legal Counsel - Existing Litigation
(Subdivision (a) of Gov't Code Section 54956.9)
 - 1. Wilfrid Billard v. Mitchell Dick, et al., etc.
L.A. Superior Court Case No. BC474927.
- B. Conference with Legal Counsel – Anticipated Litigation
(Significant exposure to litigation pursuant to Subdivision (b)
of California Government Code Section 54956.9)
 - 1. Claim of Philip Topar

The Board met in Executive Session to discuss and give direction to its legal counsel in regards to the above named existing and anticipated litigation. The Board reconvened in open session, at which time Mr. Van Der Volgen reported that the Board met in Executive Session for the purpose of discussing existing litigation pursuant to California Government Code Section 54956.9 Subdivision (a) in the matter of Wilfrid Billard v. Mitchell Dick, et al., etc. There was no action taken. The Board also met in Executive Session for the purpose of discussing anticipated litigation pursuant to Government Code Section 54956.9 Subdivision (b). The Board gave direction to Counsel with regard to rescinding the retirement of Philip J. Topar.

Green Folder Information (Information distributed in each Board Members Green Folder at the beginning of the meeting.)

- 1. LACERA Legislative Report –Bills Amending CERL.
(Dated August 7, 2012.)

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Green Folder Information (Continued)

2. LACERA Legislative Report – Other. (Dated August 7, 2012.)
3. LACERA Legislative Report –Federal. (Dated August 7, 2012.)
4. Ballot Initiatives Status Report (Dated August 7, 2012.)

IX. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:43 a.m.

YVES CHERY, SECRETARY

LES ROBBINS, CHAIR