

# IN PERSON & VIRTUAL BOARD MEETING

\*The Committee meeting will be held following the Board of Retirement meeting scheduled prior.



TO VIEW VIA WEB



TO PROVIDE PUBLIC COMMENT

Members of the public may address the Committee orally and in writing. To provide Public Comment, you should visit the above link and complete the request form by selecting whether you will provide oral or written comment from the options located under Options next to the Committee meeting.

**Attention:** If you have any questions, you may email [PublicComment@lacera.com](mailto:PublicComment@lacera.com). If you would like to make a public comment during the committee meeting, review the [Public Comment instructions](#).

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION  
300 N. LAKE AVENUE, SUITE 650, PASADENA, CA

## AGENDA

### A REGULAR MEETING OF THE OPERATIONS OVERSIGHT COMMITTEE AND BOARD OF RETIREMENT\*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

9:00 A.M., WEDNESDAY, SEPTEMBER 6, 2023\*\*

*This meeting will be conducted by the Operations Oversight Committee and Board of Retirement both in person and by teleconference under California Government Code Sections 54953(b), (f).*

*Teleconference Location for Trustees and the Public under  
California Government Code Section 54953(b)  
The New Lanark Hotel: Mill One, New Lanark Mills, Lanark  
ML11 9BY, United Kingdom*

*Any person may view the meeting in person at LACERA's offices or online at  
<https://LACERA.com/leadership/board-meetings>.*

*The Committee may take action on any item on the agenda,  
and agenda items may be taken out of order.*

#### COMMITTEE TRUSTEES:

Alan Bernstein, Chair  
Herman B. Santos, Vice Chair  
Keith Knox, Trustee  
Antonio Sanchez, Trustee  
Jason Green, Alternate Trustee

- I. CALL TO ORDER
- II. PROCEDURE FOR TELECONFERENCE MEETING ATTENDANCE UNDER AB 2449, California Government Code Section 54953(f)
  - A. Just Cause
  - B. Action on Emergency Circumstance Requests
  - C. Statement of Persons Present at AB 2449 Teleconference Locations

III. APPROVAL OF MINUTES

A. Approval of the Minutes of the Regular Meeting of August 2, 2023

IV. PUBLIC COMMENT

(Members of the public may address the Committee orally and in writing. To provide Public Comment, you should visit <https://LACERA.com/leadership/board-meetings> and complete the request form by selecting whether you will provide oral or written comment from the options located under Options next to the Committee meeting.

If you select oral comment, we will contact you via email with information and instruction as to how to access the meeting as a speaker. You will have up to 3 minutes to address the Committee. Oral comment request will be accepted up to the close of the Public Comment item on the agenda.

If you select written comment, please input your written public comment or documentation on the above link as soon as possible and up to the close of the meeting. Written comment will be made part of the official record of the meeting. If you would like to remain anonymous at the meeting without stating your name, please leave the name field blank in the request form. If you have any questions, you may email [PublicComment@lacera.com](mailto:PublicComment@lacera.com).)

V. REPORTS

A. **LACERA Operations Briefing**

Luis A. Lugo, Deputy Chief Executive Officer  
JJ Popowich, Assistant Executive Officer  
Laura Guglielmo, Assistant Executive Officer  
(For Information Only)

VI. ITEMS FOR STAFF REVIEW

(This item summarizes requests and suggestions by individual trustees during the meeting for consideration by staff. These requests and suggestions do not constitute approval or formal action by the Board, which can only be made separately by motion on an agenda item at a future meeting.)

VII. ITEMS FOR FUTURE AGENDAS

(This item provides an opportunity for trustees to identify items to be included on a future agenda as permitted under the Board's Regulations.)

September 6, 2023

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VIII. GOOD OF THE ORDER  
(For Information Purposes Only)

IX. ADJOURNMENT

**\*The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**

**\*\*Although the meeting is scheduled for 9:00 a.m., it can start anytime thereafter, depending on the length of the Board of Retirement meeting preceding it. Please be on call.**

**Any documents subject to public disclosure that relate to an agenda item for an open session of the Committee, that are distributed to members of the Committee less than 72 hours prior to the meeting, will be available for public inspection at the time they are distributed to a majority of the Committee, at LACERA's offices at 300 North Lake Avenue, Suite 820, Pasadena, California during normal business hours from 9:00 a.m. to 5:00 p.m. Monday through Friday *and will also be posted on [lacera.com](http://lacera.com) at the same time, [Board Meetings | LACERA](#).***

***Requests for reasonable modification or accommodation of the telephone public access and Public Comments procedures stated in this agenda from individuals with disabilities, consistent with the Americans with Disabilities Act of 1990, may call the Board Offices at (626) 564-6000, Ext. 4401/4402 from 8:30 a.m. to 5:00 p.m. Monday through Friday or email [PublicComment@lacera.com](mailto:PublicComment@lacera.com), but no later than 48 hours prior to the time the meeting is to commence.***

MINUTES OF THE REGULAR MEETING OF THE OPERATIONS OVERSIGHT  
COMMITTEE AND BOARD OF RETIREMENT\*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

1:45 P.M. – 1:50 P.M., WEDNESDAY, AUGUST 2, 2023

This meeting was conducted by the Operations Oversight  
Committee both in person and by teleconference under California  
Government Code Section 54953(f)

COMMITTEE TRUSTEES

PRESENT: Herman B. Santos, Vice Chair (In-Person)

Keith Knox, Trustee (In-Person)

Antonio Sanchez, Trustee (In-Person)

Jason E. Green, Alternate Trustee (In-Person)

ABSENT: Alan Bernstein, Chair

OTHER BOARD OF RETIREMENT TRUSTEES

Vivian H. Gray, Trustee (In-Person)

JP Harris, Trustee (In-Person)

STAFF, ADVISORS AND PARTICIPANTS

Santos H. Kreimann, Chief Executive Officer

Luis Lugo, Deputy Chief Executive Officer

STAFF, ADVISORS AND PARTICIPANTS (Continued)

JJ Popowich, Assistant Executive Officer

Laura Guglielmo, Assistant Executive Officer

Steven P. Rice, Chief Counsel

I. CALL TO ORDER

This meeting was called to order by Vice Chair Santos at 1:45 p.m. In the absence of Chair Bernstein, the Vice Chair announced that Trustee Green, as the alternate, would be a voting member of the Committee.

II. PROCEDURE FOR TELECONFERENCE MEETING ATTENDANCE UNDER AB 2449, California Government Code Section 54953(f)

- A. Just Cause
- B. Action on Emergency Circumstance Requests
- C. Statement of Persons Present at AB 2449 Teleconference Locations

There were no requests received.

III. APPROVAL OF MINUTES

- A. Approval of the Minutes of the Regular Meeting of July 6, 2023

Trustee Sanchez made a motion, Trustee Knox seconded, to approve the minutes of the regular meeting of July 6, 2023. The motion passed by the following roll call vote:

Yes: Knox, Sanchez, Green, Santos

No: None

Absent: Bernstein

IV. PUBLIC COMMENT

There were no requests from the public to speak.

V. REPORTS

A. **LACERA Operations Briefing**

Luis A. Lugo, Deputy Chief Executive Officer

JJ Popowich, Assistant Executive Officer

(For Information Only)

The Executive team presented the monthly briefing and was available to answer questions from the Committee. This item was received and filed.

VI. ITEMS FOR STAFF REVIEW

(This item summarizes requests and suggestions by individual trustees during the meeting for consideration by staff. These requests and suggestions do not constitute approval or formal action by the Board, which can only be made separately by motion on an agenda item at a future meeting.)

There was nothing to report.

VII. ITEMS FOR FUTURE AGENDAS

(This item provides an opportunity for trustees to identify items to be included on a future agenda as permitted under the Board's Regulations.)

There was nothing to report.

VIII. GOOD OF THE ORDER

(For Information Purposes Only)

There was nothing to report.

IX. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 1:50 p.m.



**\*The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**

FOR INFORMATION ONLY



## Operations Briefing Report



September 6, 2023



The Operations Briefing Report is divided into four distinct sections, beginning with a general highlight section where we share narratives of projects or operational issues that we feel need highlighted attention. For example, over the last few months we have provided updates on our annual “March Madness” season.

The remaining sections are designed to provide an “at-a-glance” update on projects and initiatives the organization is working on. Each section is divided into the categories listed below to make it easier for you to quickly see what has changed, what has not, and what is completed. We have assigned a color scheme to each section so that as you scroll through the report you will be able to easily identify which of the sections listed below you are in. We have alphabetized each section by project title to make it easier for Trustees to home in on a specific project of interest:

- **New and Updated Information**
- **Existing Projects/Initiatives: No New Updates**
- **Completed Projects/Initiatives**

Each “at-a-glance” section provides a summary of information so Trustees can quickly understand the project and its status. This includes the following fields:

Project/Issue Title – Brief Description:

- **Type:** Each project has been assigned a type (Strategic Plan, CEO (for CEO’s 100 Day Report), MOG (Member Operations Group projects), and BSG (for Business Services Group projects).
- **Start and Target Date:** When the project started and its expected target date for completion.
- **Project Lead(s):** We have added a new information point to describe the project lead for that specific project.
- **Color coded status section** to indicate quickly where we are on the project.
- **A brief annotated notes section** to provide more detail on the status of the project.



Status Indicator Note		
Color coded statuses for a quick at-a-glance indicator to tell you how the project is proceeding.		
On Schedule	Delayed	Pushed Back
(The project is on schedule and the team intends to meet the stated target date)	(The project is slightly delayed. The team does expect a one to two month slip in meeting the target date. Management is more actively watching the progress of these projects)	(The project has been impacted by a significant obstacle or has been suspended due to emergent priorities. Management is actively discussing remedial steps or has a plan waiting to be implemented)

**• New and Updated Information**

This portion of the Operations Briefing details projects and initiatives that are new or have updated statuses.

Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	BSG	Financial & Accounting Services Division	May 2023	December 2023
<b>Project Lead(s): Ted Granger</b>				
<b>On-Schedule</b>				
<b>Annual Financial Statement Preparation and Audit:</b> Government code sections require that LACERA prepare annual financial statements including footnotes and disclosures, obtain an external audit opinion of those statements, and transmit the reports to the Los Angeles County Board of Supervisors	<b>2023 – Annual Financial Statements/Audit</b> Staff kicked off the June 30, 2023, financial statement reporting season in May. Plante Moran, LACERA’s external financial statement auditor, completed the interim fieldwork in June. The interim audit testing focused on member data, benefit calculations, internal control assessments and fraud interviews. Plante Moran met with the Audit Committee in June.  In August, staff completed a second financial statement closing process to capture any fiscal year-end adjustments, began preparing the Annual Financial			



<p>within six-months following the fiscal year-end.</p>	<p>Statements (AFS) and note disclosures, and preparing for the audit. Staff started a regular cadence of weekly meetings with stakeholders such as the Investment Office and Plante Moran. LACERA received the information request list from Plante Moran and started gathering and providing the documents.</p> <p>Plante Moran will complete final fieldwork during September and October. Staff expects to finalize the AFS and audit opinion by mid-October and provide LACERA's AFS to Los Angeles County, so the County can finalize their financial statements prior to calendar year-end.</p>
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Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	MOG	Benefits	08/01/2020	TBD
<b>Project Lead(s): Shonita Peterson</b>				
<b>On Schedule</b>				
<p><b>Alameda Decision Implementation:</b> In 2020, the California Supreme Court issued its decision in the Alameda County Deputy Sheriff's Association v. Alameda County Employees Retirement Association ("Alameda"), challenging the constitutionality of changes passed in 2013 Assembly Bill 197, which amended the definition of compensation earnable, specifically, excluding pay items previously included such as unused vacation, termination pay, in-kind payments, and payments for services rendered outside of normal working hours. The Court upheld the constitutionality of the Legislature's actions. In 2021, the</p>	<p>Since the project started, staff have updated the salaries for 4,176 members to exclude Standby Pay and computed the contributions on earnings that occurred on or after January 1, 2013. Of those, 3,013 were actively employed, but only 2,284 had overpaid contributions. Since Active members cannot receive a refund while in service, LACERA suspended future contributions beginning with the March 30, 2022, salary (paid on April 15, 2022) through the point each member's balance had been depleted. Staff mailed 1,000 letters to the active members on February 11, 2022, and the remaining 1,084 letters on February 25, 2022. A split mailing was used to prevent overwhelming the Member Services Call Center.</p> <p>Subsequently, staff identified 149 deferred and inactive members, most of whom were entitled to a refund. Staff issued 132 checks to those members entitled to a refund. The balance of seventeen were not owed a refund.</p> <p>The Systems Division developed programming to remove the Standby Pay code earnings for all retirees who retired on or after January 1, 2013, and recalculated their FAC earnings once the pay codes were removed. Per the BOR approval,</p>			



Legal Office notified the Board of Retirement that it had completed an initial review of LACERA legacy pay codes and determined that Standby Pay did not meet the expanded understanding of compensation earnable because of the Alameda Case.

these members were subject to having their benefits adjusted prospectively from August 30, 2020, following the court’s decision.

Beginning May 24, 2022, LACERA notified 710 members via email that their monthly benefit allowance will be reduced effective July 31, 2022. Of these, 405 members were notified that due to the retroactive deduction of benefits to the August 2020 monthly allowance, they have been overpaid and will be required to repay the overpaid benefits. Members will be given the option to repay by lump sum, or via deductions from their benefits over a period of time (including financing interest). The remaining 305 retirees were mailed a refund check for the overpaid retirement contributions that exceeded the overpaid retirement benefit. An additional fifty-six members with Standby Pay neither have a refund nor a benefit change due to the timing of their standby pay, while a Plan E member, or having a 30-year cancellation.

The team working on this project has identified five groups of members who will be impacted by this project. The chart below reflects the progress of the project.

Alameda Project Status	Current Report	
	8/31/2023	
Row Labels (Type, Status, Detail, Outstanding)	Count	%
<b>Pending Notification</b> (Staff Reviewing and Processing)	700	14.49%
<b>Active</b>	55	1.1%
<b>Retired</b>	12	0.30%
<b>Deferred/Inactive</b>	0	0.0%
<b>Deceased</b>	43	0.8%



	<b>Other – *Active/Exceptions</b>	590	12.20%
	<b>Withdrawn</b>	0	0.0%
	<b>Completed</b>	4,132	85.51%
	<b>Active</b>	3,004	62.2%
	<b>Retired</b>	867	17.94%
	<b>Deferred/Inactive</b>	149	3.1%
	<b>Deceased</b>	0	0.0%
	<b>Withdrawn</b>	56	1.2%
	Not affected	56	1.2%
	<b>Grand Total</b>	<b>4,832</b>	<b>100%</b>

**\*Alameda Project – Active Members:** In addition to the 178 Retired / Deceased / Survivor / Legal Split Payee cases, there are a total of 625 Active Exception cases that require manual review and processing by the specialist. The Workspace Support Team previously informed the Benefits Team of this population. However, because we were concentrating on the retired population, we overlooked and did not report the **Active Exception** population. Our priority is still focused on the Retired / Deceased / Survivor / Legal Split Payee cases first. In June 2023, we initiated the collection process for affected members within this portion of the population.

Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	Strategic	Executive (MOG/BSG)	08/24/2022	11/2/2023
	<b>Project Lead(s): JJ Popowich, Luis A. Lugo, &amp; Iveta Brecko (PM)</b>			
	<b>On Schedule</b>			
<b>Case Management Project (SOL): Phase I</b>	In May of 2022, the BOR approved LACERA's recommended vendor, Eccentex, to partner with LACERA to develop our Case Management System. Eccentex			



<p>Implement a case management system that will improve efficiency in processing member requests, provide accurate status and data collection for metrics, and improve the member experience.</p> <p>Processes included in Phase I are:                  Disability Retirement Services                  Disability Litigation Office                  Benefits – First Payment</p>	<p>was selected after an extensive review of thirteen vendor proposals received from our RFP.</p> <p>The Case Management Project Team completed a Sol Interface and Functionality Presentation to the Executive Management and critical Division Managers. The User Acceptance Testing (UAT) phase of Sol for the Disability Retirement Services (DRS) and Disability Litigation Office (DLO) has progressed steadily. Disability Litigation Office is finalizing the 2nd round of UAT.</p> <p>The Projected GO-Live Date for the DLO module will be on August 31<sup>st</sup>, while the Disability Retirement Services GO-Live Date has been pushed back to September 22<sup>nd</sup> to incorporate Internal Training and User-Guide completion.</p> <p>The Benefits First Payment Team has started reviewing the developed Payroll Approval Process, Different Levels of Approvals and Proxies, and the interface for any modifications and fine-tuning. Another Epic, a significant and organized activity involving Special Payments, Overpayments, and Underpayments, has also been developed in Sol. The Benefits First Payment Team will continue reviewing the first developed version in Sol for any issues and provide the necessary fine-tuning if needed. The team is still on track to GO-LIVE for the First Payment module on the 1<sup>st</sup> week of November.</p>
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Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	Strategic	Exec (MOG)	02/28/2022	12/31/2023
	<b>Project Lead(s): JJ Popowich &amp; Cynthia Martinez</b>			
<b>Pushed Back</b>				
<p><b>Communications Plan:</b>                  The development of a strategic Communications Plan providing an overview of the guiding principles used to</p>	<p>The LACERA executive team met on August 30, 2022, to review and discuss the Communication Plan(s) drafted by both EKA (the Board of Retirement’s public relations consultant) and the LACERA Communications division. Both plans outlined a more tactical approach to engaging our members and various</p>			



communicate with LACERA’s various stakeholder groups. The plan will also provide an overview of the channels, resources, methods, planned campaigns, and current commitments of the Communications team. The plan will outline how our communications Division has been designed to be flexible and responsive to our needs as we fulfill our communication goals.

stakeholders, as opposed to a strategic roadmap. The team discussed opportunities and ideas for improving the Communication plan document. We are going to coordinate these efforts with our Strategic Planning process, since the work overlaps with our current Strategic Planning efforts.

The Communications team is beginning the process of updating the draft Communications Plan to incorporate the Strategic Plan priorities and other feedback provided by the Executive Team.

Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
		BSG	Executive (BSG)	10/06/2022
<b>Project Lead(s): Laura Guglielmo and Cookie Jaranilla (PM)</b>				
<b>Delayed</b>				
<p><b>Enterprise Budget Application (Questica) Implementation:</b> LACERA is implementing its first automated enterprise budget application which will be used for budget development and budget control and will integrate with LACERA’s financial system, Great Plains. This system replaces a manual budget development process that relies on Microsoft Excel and Word. It will also ensure that managers have real-time budget to actual reporting capabilities for data informed decision making.</p>	<p>After an extensive RFP and selection process, the Board of Retirement approved the selection of Questica on October 6, 2022. The contract and statement of work were finalized, and the project kick off meeting was held with the LACERA Budget Team and Questica team on November 17, 2022.</p> <p>The Project team has continued to fine-tune Questica’s Budget Modernization application in the following areas:</p> <ul style="list-style-type: none"> <li>• Required roles for Change Request Permissions</li> <li>• General Ledger (GL) Account Roll-up and Reporting Requirements</li> <li>• Personnel Sync Integration</li> <li>• Amended Budget Export</li> <li>• View Creation</li> </ul> <p>The Project Team has discussed the User Training Plan and expectations with Questica’s Trainer. The User Training with LACERA is scheduled for</p>			



	September 19th and 20 <sup>th</sup> 2023. Additionally, all MAC and SAC team members will participate in a Budget Basics training session on September 14 and 15, 2023, to ensure they have a good foundational understanding of budget concepts and processes. The projected Go-Live date has been scheduled for September 30, 2023.
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Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	BSG	Administrative Services	03/01/2022	09/27/2023
	<b>Project Lead(s): Roberta Van Nortrick, Celso Templo &amp; Michael Dozier (PM)</b>			
<b>Delayed</b>				
<p><b>Enterprise Contract Lifecycle Management (ECLM) Solution:</b> Pursuant to a recommendation by Administrative Services staff, the Operations Oversight Committee (OOC) on March 2, 2022, authorized a Request for Proposal (RFP) for software and consulting services to procure, configure, customize, and implement an ECLM system, which was published on LACERA.com on March 4, 2022.</p>	<p>On April 4, 2022, LACERA received proposals from nine vendors. LACERA's evaluation team reviewed all RFPs and selected five vendors as finalists. These finalists demonstrated their solutions to the team. A final vendor has been identified and a recommendation to the Board of Retirement was scheduled for consideration at the September 2022 Board Meeting. The Board of Retirement approved the recommended vendor, Cobblestone, at the September 2022 Board meeting for the Enterprise Contract Lifecycle Management system.</p> <p>The ECLM Solution's Iteration 1 has been completed. ECLM is in production and available for use. Systems, Admin Services, Legal, Investment Division, and FASD SMEs have been conducting their User Acceptance Testing (UAT). Functionalities available in production are the following:</p> <ul style="list-style-type: none"> <li>• Contract Repositories</li> <li>• Vendor Portal</li> <li>• Contract Approval Chain</li> <li>• Consolidated Bid Responses and Evaluation – RFP Management</li> <li>• AI Capabilities – Drafting, Reviewing &amp; Executing of Contracts</li> <li>• Reporting - Contract Requests, Solicitations, Contracts, and Vendors</li> <li>• Systems Integration with Great Plains</li> </ul>			



	<p>The ECLM Project Team is on target to complete Iteration 2 by the end of August, which involves conducting the UAT, utilizing Vendor Portal in production, signing off on the Data Integration with Great Plains and Accounts Payable Certify applications, and starting End User Training of selected Business Divisions.</p>
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Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	BSG	Executive (BSG)	10/01/2022	12/30/2023
	<b>Project Lead(s): Carly Ntoya and Don Song (PM)</b>			
	<b>Delayed</b>			
<p><b>Human Resources (HR) Digitization:</b> LACERA is currently converting 350,000+ paper Human Resources' personnel, payroll, medical, and classification files to electronic files to allow quick retrieval of documents by a hybrid workforce, shared access to information, full text search capabilities, and an audit trail of document access.</p>	<p>In March 2022, the Information Technology Coordination Council approved the Human Resources Digitization Project. Funding for the project was approved as part of the FY 2022-23 budget.</p> <p>The temporary resource has been participating in status meetings, conducting scanning tasks, and was recently provided with extra training in the scanning process to ensure optimal efficiency. Another scanner has been configured and installed to boost the scanning progress of the HR historical files. The scanning team has scanned 27% of the 350,000 HR historical files including 23,000 pages since last month.</p>			

Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	BSG	Executive (BSG)	01/01/2023	09/30/2023
	<b>Project Lead(s): Carly Ntoya and Michael Dozier (PM)</b>			
	<b>Delayed</b>			
<p><b>Human Resources (HR) Case Management:</b> LACERA seeks a case management solution that supports Human</p>	<p>In December 2022, the Information Technology Coordination Council approved a case management project for Human Resources. Funding for the project was approved during the FY 2022-23 midyear budget adjustments. The HR project</p>			



<p>Resources workflow with automatic notifications, document management, and version control as well as the ability to view HR workloads on an interactive dashboard.</p>	<p>team selected ServiceNow’s Human Resources module for their case management solution.</p> <p>Since August, the Winward Implementation team has been testing the HR Case Management Module. The projected schedule of Phase I testing will end in the last week of August. Phase 2 Discovery Session involving the Knowledge Management &amp; New Hire workflows have begun. Phase 2 completion date is scheduled for the 3rd week of Sept. The HR Case Management’s GO-LIVE date is projected for September 30th.</p>
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Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
		Strategic	Exec (MOG)	01/01/2013
<b>Project Lead(s): Cynthia Martinez</b>				
<b>Pushed Back</b>				
<p><b>PEPRA Implementation: Annual Benefit Statement</b> LACERA does not currently offer an Annual Benefit Statement (ABS) for PEPRA members.</p>	<p>LACERA was unable to generate a PEPRA member ABS until we could accurately, automatically, calculate a member’s FAC. This project is moving forward now that the FAC issue is nearly resolved.</p> <p>Progress continues on the <b>PEPRA Implementation: FAC Issue</b> project and that project’s target date has been updated to October 30, 2023, to allow time to import historical files necessary to calculate a member’s benefit estimates.</p> <p>The team is ramping up to restart this process. A kickoff meeting was held on August 22, 2023, to review, and update the design, and discuss any other factors of implementation.</p> <p>The team has decided to pursue a change in how we generate the ABS. To provide us with more flexibility in distribution of the new ABS, we’ll be looking at generating a digital version which will decouple LACERA’s reliance on specialized programming with our print vendors. This should also shorten the time to</p>			



complete and publish a new ABS. The team is still working on defining a target date, but we have set a preliminary target date of November 30, 2023.

Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	Strategic	Executive (MOG)	01/01/2013	10/30/2023
	<b>Project Lead(s): JJ Popowich &amp; Lynn Francisco</b>			
	<b>Delayed</b>			
<p><b>PEPRA Implementation: FAC Issue</b></p> <p>The Final Average Compensation for PEPRA members is exclusive of most pay items except base pay. The County uses pay code 099 as their base pay code. This pay code has embedded pay items within the code that are not pensionable compensation under PEPRA. To accurately calculate a member's benefit, these non-pensionable compensation items need to be filtered out.</p>	<p>As of late April 2023, the LACERA team and Auditor Controller's Office continue to meet regularly and make progress towards the agreed upon deadline of June 30, 2023.</p> <p>In mid-January, the two teams met, along with LACERA CEO Santos Kreimann, and LA County Auditor-Controller Arlene Barrera, to discuss the urgent necessity of completing the project. Based on availability of AC resources, the two teams will begin working on the final stages of this project in February and have committed to working towards a July 2023 completion date. The team has been meeting bi-weekly to ensure we remain focused on completing this project on-time.</p> <p>On March 16, 2023, AC provided a test file on the PEPRA embedded earnings. Systems and QA division collaborated on testing and confirmed the file provided the appropriate data necessary to calculate a more accurate Final Average Compensation. Systems is now working on updating our internal programs to use these files in a production environment.</p> <p>Systems completed the updates to our systems to be able to ingest the data from the new files the AC created for us. However, the team has encountered some additional delays in the testing and validating of the functionality of the programming. The team expects to complete the final validation process by September 15, 2023. This will cause a slight delay in the overall implementation. We are still working to determine if we will still be able to make the October 30, 2023 target date.</p>			



	<p>A secondary effort to use Robotic Processing Automation (RPA) to help automate the manual process of accessing member payroll records and entering the required information into the manual Excel sheets used to calculate the FAC is on-going. The AC and LACERA had held several discovery meetings to help AC programmers understand the manual process. The AC and ISD teams working on this application provided a demo to the LACERA team in May.</p> <p>Given that the RPA will not be completed prior to the AC completing the permanent solution, the team has been evaluating the need to continue development. Ultimately, the team determined that there is value to the RPA process when having to manually research accounts for problems and appeals. The team has provided feedback to the ISD team and we are continuing to refine the tool. The tool will be used for supplemental research if questions are raised about the PEPRA FAC.</p>
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Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	BSG	Executive (BSG)	01/01/2023	TBD
	<b>Project Lead(s): Luis Lugo and Gnan Arige (PM)</b>			
	<b>Delayed</b>			
<p><b>Policy Management Solution:</b> LACERA seeks an automated solution to support LACERA Policy Management Process.</p>	<p>In September 2022, the Information Technology Coordination Council approved a policy management project to automate the creation, review, approval, and maintenance of LACERA policies as well as track the versions and acknowledgement of policies. Funding for this project was included in the FY 2022-23 budget. The policy management project team issued a Request for Quote (RFQ) and reviewed quotes submitted by interested vendors and consultants.</p> <p>The Policy Management Solution Project Team finalized the Scope and Requirements. The team will present the Final Draft for approval at the September Policy Committee meeting. As soon as the Policy Management Committee signs off the Project Management Office will provide Compass 365 a copy and start with the Contract Development and Procurement.</p>			



Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	Strategic	Executive (MOG/BSG)	06/15/2022	08/31/2023
	Project Lead(s): JJ Popowich & Shonita Peterson (PM)			
	On Schedule			
<p><b>Prepaid Bank Card Project:</b> Introduction of a prepaid bank card option for monthly benefit payments.</p>	<p>In June 2022, the OOC approved the release of a Request for Proposal (RFP) for a Prepaid Debit Card Service. LACERA seeks an easily accessible alternative to paper checks for monthly participant retirement and survivor benefit payments. The goals are three-fold: to provide a lower cost alternative to issuing checks for those participants without a banking relationship who are likely to pay fees to access their benefit payment, to reduce the number of monthly benefit payment checks issued by LACERA, and to create a more reliable payment process in the event of a disaster that impacts the ability to mail monthly paper checks. A secondary goal is to reduce or eliminate paper checks that are mailed to one-time payees by offering prepaid bank cards and direct deposit for death benefits and withdrawals.</p> <p>On September 30, 2022, LACERA received two proposals for Prepaid Debit Card Services. A cross functional evaluation team reviewed the proposals, and the vendors presented their services to the team. The selection team identified Conduent as the vendor of choice and the recommendation was approved by the Board of Retirement at the April 2023 board meeting.</p> <p>We are currently in the contract execution stage with Conduent. The contract is currently under review by LACERA’s legal division.</p>			



Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
		RHC	Exec	March 2021
<b>Project Lead(s): Santos H. Kreimann &amp; Luis A. Lugo</b>				
<b>Delayed</b>				
<b>Retiree Healthcare Administration: Lifetime Maximum Benefit Project</b>	LACERA and the County CEO's office are still in active communication in addressing the Lifetime Maximum Benefit issue. LACERA provided the Board of Retirement (BOR) with a formal report and update on our progress during the August 2, 2023 meeting via closed session. LACERA and the County continue to meet bi-weekly to ensure elimination of the Lifetime Maximum.			

Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
		Strategic	Exec (MOG)	07/01/2022
<b>Project Lead(s): Kevin Hawkins</b>				
<b>On Schedule</b>				
<b>Tax Table Changes for 2022: Phase II: Online Tax Calculator &amp; ADR Re-design</b>	<p>Earlier this year, the Project Management Group worked with tax counsel to understand the intricacies of the changes to the W-4P tax withholding form for 2022.</p> <p>The team completed the rollout of the new Federal Withholding Certificate for Pension &amp; Annuity Recipients (commonly referred to as a W-4P withholding form) on time. This included updating Workspace so staff can enter member tax elections in compliance with the new form design, as well as My LACERA so members can complete tax election changes themselves.</p> <p>The team also identified additional tasks that need to be completed in Phase II of the rollout. These tasks include:</p> <ul style="list-style-type: none"> <li>Developing and releasing a tax calculator on the Member Portal. This tax calculator is a planning tool separate from the election function that was previously released. The tax calculator is also scheduled to be integrated into the retirement estimate process so members can see what their net pay would be after taxes. Specifications for the initial version have been</li> </ul>			



	<p>finalized, and programming is underway. Systems provided a demonstration to stakeholders in May 2023. Systems added an initial version of the calculator to Workspace in July 2023 for select staff to test and provide feedback. User feedback will be collected in August 2023 and shared with Systems.</p> <ul style="list-style-type: none"> <li>An Automatic Deposit Receipt ADR redesign. Staff are working with the vendor to determine if all the information for the proposed ADR redesign will fit into the same amount of space allotted for the current ADR information. Staff developed a redesign that will fit the allotted space. A business rule with an embedded copy of the proposed layout has been distributed to stakeholders for approval. The redesign has been approved by stakeholders. A meeting is scheduled in August to discuss the implementation plan.</li> </ul>
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Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	BSG	Exec (BSG)	October 2021	09/15/2023
	Project Lead(s): Laura Guglielmo, Ted Granger & Cookie Jaranilla			
	Pushed Back			
<p><b>Travel/Expense/P2P Software:</b> LACERA has procured “Certify” software created by Emburse, an accounts payable automation and expense management provider.</p>	<p><u>Accounts Payable (AP) Module</u></p> <p>The AP Certify Project Team’s User Acceptance Testing has been completed, and Live Training has started with the business divisions targeted for the Soft-Launch. These Business Solutions Group of divisions is comprised of the following:</p> <ul style="list-style-type: none"> <li>Admin Services Procurement</li> <li>Disability Retirement Services (DRS)</li> <li>Financial and Accounting Services Division (FASD)</li> </ul>			



- Legal Office
- Systems

The Project Team has been collaborating with the Emburse, the Solution Integrator, and Subject Matter Experts to ensure the ACH payment processing with LACERA's Vendors will be processed according to the accepted requirements. The AP Certify Project Team will conduct additional User Acceptance Testing on the AP Certify Reporting and Data Integration functionalities with dependent systems, including the Enterprise Contract Lifecycle Management Solution and Great Plains. We re-scheduled our Go-Live Date to mid-September.



Existing Projects/Initiatives: No New Updates

This portion of the Operations Briefing will detail on-going projects that have no current changes in status.

Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
		MOG	Benefits	04/01/2021
<b>Project Lead(s): Louis Gittens</b>				
<b>Delayed</b>				
<p><b>COLA Bank Retroactive Changes:</b> In April of 2021, the Board of Retirement approved corrections to the COLA Accumulation Bank, which involved making retroactive corrections, recalculating benefit allowance amounts, and paying members retroactive benefits due to a discrepancy discovered in the COLA Accumulation.</p>	<p>The project was broken down into five phases based on the complexity of the calculations needed to pay retroactive benefits to members. We will resume working on this project in July 2023.</p> <p>Phase I-IV: As of the date of this report, LACERA has paid out just over \$3.8 million in retroactive COLA earnings. Of the 9,672 members and survivors impacted, 8,511 accounts have been systematically resolved, which represents all members and survivors currently in a payment status.</p> <p>The fourth phase of the project, which requires manually calculating the retroactive benefits, includes 1,494 cases in a payment status. The manual phase of the project began in December 2021. Staff have manually calculated COLAs for 455 members and payments were issued earlier this year.</p> <p>Phase V: The final phase involves deceased members with no survivors currently receiving benefits. This phase requires research to identify the appropriate beneficiary(ies) or estates to pay the retroactive benefits that were due to the deceased member. This phase is currently delayed due to staffing limitations and the focus on the Alameda Decision Implementation.</p> <p>Systems and Benefits have been reviewing the root cause for the manual processing and developing plans for redesigning some portions of our pension administration system to help alleviate the need for processing for future projects.</p>			



	<b>COLA Bank: Retroactive Payment Project</b>		
	Status (As of 3/31/23)	Number	Percentage
	Completed	8,511	88%
	In-Process	1,161	12%
	<b>Grand Total</b>	<b>9,672</b>	<b>100%</b>

Although previously delayed, Benefits is in the process of training new staff on this project to perform manual processing.

Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date	
		BSG	Executive (BSG)	01/01/2023	11/30/2023
		<b>Project Lead(s): JJ Popowich and Michael Dozier (PM)</b>			
		<b>Delayed</b>			
<p><b>LACERA Incident Response Team (LIRT) Management Solution:</b> LACERA seeks a solution that automates the tracking and workflow of LACERA incidents.</p>	<p>In December 2022, the Information Technology Coordination Council approved a LIRT incident management solution project to automate the tracking of LACERA incidents. The LIRT project team decided to leverage a product that is already implemented at LACERA: ServiceNow Information Technology Service Management (ITSM). LACERA is currently selecting a business partner to leverage and customize the incident workflow of ServiceNow's ITSM to support LACERA's process regarding incident tracking, management, and reporting. Because LACERA already owns this product and is only configuring one module to support our specific process, we are able to absorb the cost of the project in the FY 2022-23 budget. We expect this project to be completed in June 2023.</p> <p>The Contract Execution and Procurement have been completed. We will start collaborating with the Executive Sponsor, Chief Information Technology, &amp; Subject Matter Experts in finalizing the Statement of Work and Requirements in mid-September. The goal is to share the finalized SOW with Winward, incorporate</p>				



	them in the Discovery and Assessment Sprints, and schedule a formal Vendor Kickoff in the last week of September.
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Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	Strategic	Executive (MOG)		
	<b>Project Lead(s): Louis Gittens</b>			
	<b>Delayed</b>			
<p><b>Pre-2003 Pension Reserve Clean-up:</b> Prior to January 1, 2003, non-vested contributory individuals were required to withdraw their contributions upon termination as they were not entitled to future benefits. The law was changed as of that date and non-vested members are now permitted to leave funds on deposit and later retire. LACERA has attempted to contact the non-vested individuals who terminated prior to 2003 and still have funds on deposit so they can withdraw their funds.</p> <p>The purpose of this project is to ensure that LACERA sends written notice through Certified mail to the most valid address we can find. Individuals in this group who still have funds on deposit after this initiative will have their funds placed into the Pension Reserve.</p>	<p>LACERA previously sent notification to the remaining 673 affected individuals. This month, we determined which letters were returned to LACERA and sent notifications to secondary addresses through Certified mail. Our next course of action is to locate and notify next of kin for deceased members.</p>			



Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	MS	Executive Office		11/01/2023
	Project Lead(s): Jonathan Tran and Maritza Perez			
	On Schedule			
<p><b>Retirement Counseling Redesign Project:</b></p> <p>The basic retirement counseling process for members considering retirement has not changed in many years. While checklists used to counsel members have been updated over time, a top to bottom review of the process has not occurred in some time.</p> <p>The Member Service team has undertaken a project to modernize the counseling process to incorporate a true omnichannel approach by integrating the Retirement Planning section on LACERA.com and the My LACERA portal into the counseling process. Integrating these resources into the retirement counseling process will allow members to connect with LACERA in more ways than ever and help pave the way for future innovations and streamlined services.</p>	<p>A team of Member Services subject matter experts under the direction of the project leads have been meeting and developing a new retirement counseling model.</p> <p>The team has reviewed all data points and information shared with members during counseling sessions ranging from a few minutes to the more in-depth counseling sessions lasting an hour or more. The review is intended to ensure we are covering all of the vital information needed during our counseling sessions. The results of this review have led to updates to checklists, collateral material provided to members, and seeks to integrate the new Retirement Planning section on LACERA.com and My LACERA portal into counseling.</p> <p>Over the last few months, the team has been beta testing this new counseling model during actual member counseling sessions. This beta testing process has allowed the team to collect vital member and staff feedback on the new model.</p> <p>The team is now in the final stages of this project. They are working with the Communications team to update the Retirement Planning section on LACERA.com with additional information that will support key discussion points and feed into new communication collateral. Additionally, the team is working with Quality Assurance, Benefits, and PMG to launch a revamped PEPRA Final Average Compensation training module for all Member Services staff. Currently staff receive basic training during the CORE Benefits training course. This new module will provide specialists with an in-depth overview of the new Business Rules applicable to calculating a PEPRA member's FAC and how this affects other processes."</p>			



	Training for all Member Services staff is expected to begin within the first quarter of FY 2023-2024.
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Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
	Strategic	Exec (MOG)		12/30/2023
	<b>Project Lead(s): Vanessa Gonzalez</b>			
	<b>Completed</b>			
<p><b>Retirement Estimate Redesign:</b> A legacy strategic plan goal to redesign the retirement estimate and election form as a retirement prospectus to provide members with all the information they need to make an informed decision about their retirement.</p>	<p>The initial redesign work was completed in 2019 and a beta test with members at the Member Service Center (MSC) was scheduled for after the 2019 March Madness. However, the COVID-19 Pandemic placed this project on hold.</p> <p>The team re-evaluated the redesigned estimate, taking into account staff and member feedback gathered over the last few months. The first re-design turned out to be more complicated than would be useful.</p> <p>In late 2022, LACERA updated the Retirement Planning section on LACERA.com and released a new Retirement Election form. The team will be using this election form and the feedback gathered, to create a new retirement estimate. This coincides with a larger Member Experience effort to standardize and streamline retirement counseling across all available channels and incorporating LACERA.com in the counseling process.</p> <p>The team also recognized the previous work on this project may be useful in creating the online retirement application.</p>			



Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
		Operations	Exec (MOG)	June 2021
<b>Project Lead(s): JJ Popowich</b>				
<b>Pushed Back</b>				
<p><b>Retroactive Payroll Adjustments: Prospective Correction</b></p> <p>The Auditor-Controller is responsible for collecting contributions on all compensation earnable and pensionable earnings compensation at the time of payment. For many years, the AC has not been collecting contributions on retroactive payroll adjustments. In 2021, the AC made changes to their programming to take deductions at the time of payment. However, there are still some situations where these contributions are not being collected.</p>	<p>Following the AC’s programming change, LACERA implemented a testing regimen to ensure that the contributions were being deducted as expected.</p> <p>In August, the AC notified LACERA that they were adjusting the time frame that they would be withholding contributions for retroactive adjustments to 60 months (from the current 99 months). All retroactive earnings paid for pay periods more than 60 months in arrears would no longer have contributions deducted from them. This change was made by the County due to excessive degradation in their payroll system’s performance.</p> <p>In 2022, LACERA met with the AC’s team to discuss collection of contributions for adjustments more than 60-months old. A few ideas were generated from the meeting, and we will continue to work with them to develop a procedure that both the County and LACERA can support.</p> <p>No change has occurred on this issue.</p>			



• Completed Projects/Initiatives

This portion of the Operations Briefing will detail projects and initiatives that have been completed during the Fiscal Year 2023 - 2024.

Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
		BSG	Financial & Accounting Services Division	August 2022
	<b>Project Lead(s): Ted Granger</b>			
	<b>Completed</b>			
<p><b>Actuarial Valuation Reports: 2022 Actuarial Valuation of Retirement Benefits</b></p> <p>The Government Code requires that valuations of the Retirement Fund (Pension Plan) be performed at least once every three years. The Board of Investments' 2013 Retirement Benefit Funding Policy requires valuations be completed annually. These reports are prepared to determine employer and employee contribution rates and to measure the funded status of the Pension Plan. In addition, the valuation report provides information used to prepare the Governmental Accounting Standards Board (GASB) Statement Number 68, financial statement reports. Plan Sponsors use the GASB reports to obtain information</p>	<p><b>2023 Retirement Benefits – Actuarial Risk Assessment</b></p> <p>LACERA staff and Milliman presented the 2023 Annual Actuarial Risk Assessment report based upon the most recently completed Valuation report, to the Board of Investments (BOI) at their June 2023 meeting. There were some follow-up questions from Trustees regarding the impact PEPRRA may have on setting actuarial assumptions. Staff expects Milliman to present some additional information at a future BOI meeting.</p>			



required for their financial statement disclosures.

Project / Issue Title Brief Description	Type	Project Sponsor	Start Date	Target Date
		BSG	Financial & Accounting Services Division	July 2022
<b>Project Lead(s): Ted Granger</b>				
<b>Completed</b>				
<p><b>Actuarial Valuation Reports: 2022 Other Post-employment Benefits (OPEB) Actuarial Valuation</b></p> <p>The retiree healthcare (RHC) program administered by LACERA on behalf of Los Angeles County includes retiree healthcare benefits such as medical and dental insurance plans and death benefits. GASB refers to these benefits as Other Post-Employment Benefits (OPEB) for financial reporting. GASB Statement Number 75 prescribes financial statement reporting standards for OPEB programs. Actuarial valuations are prepared annually for Los Angeles County and LACERA's Board of Retirement to make funding decisions and to provide the information for the GASB 75 report which is used for employer financial statement reporting.</p>	<p><b>2022 OPEB – Annual Actuarial Valuation Report</b></p> <p>Milliman completed the July 1, 2022, OPEB Valuation Report and presented the results to the Board of Retirement on August 2, 2023.</p> <p>The upcoming 2023 OPEB actuarial reporting cycle will include both a triennial experience study and annual valuation report.</p>			

DATE RECEIVED	REQUESTER	DOCS REQUESTED
07-18-23	N. Lee, Preqin	<p>Request: Up to date list of all Hedge Funds and Fund of Hedge Funds that LACERA is an Investor. List should include commitment, contribution, and distributions.</p> <p><b><i>Transmitted 1 document.</i></b></p> <p><b><i>Legal sent on July 20, 2023, via email, the responsive document shown below.</i></b></p> <p><b><i>Preqin FOIA Request – July 2023.xlsx.</i></b></p>
07-20-23	K. Reinhart, PEI Group	<p>Request: Quarterly cash-flow reports from Q4 2022 to Q1 2023 on an individual quarterly basis for all private capital investments in digital Format.</p> <p><b><i>Transmitted 1 document.</i></b></p> <p><b><i>Legal sent on July 20, 2023, via email the responsive document shown below.</i></b></p> <p><b><i>PE RE Fund reports Q4 2022 Q1 2023.xlsx.</i></b></p>
07-21-23	R. Pippin, ALADS	<p>Request: All forms of written correspondence to and from LACERA, offices of CEO of LA County and/or LA County Auditor Controller concerning adjustments implantation in total compensation paid member represented by ALADS effective July 1, 2023.</p> <p><b><i>Transmitted 1 document.</i></b></p> <p><b><i>Legal sent, on July 27, 2023, via email, the responsive letter shown below.</i></b></p> <p><b><i>Pippen Response, 072723.pdf</i></b></p> <p><b><i>Legal sent, on August 15, 2023, via email, that LACERA expects to produce all non-exempts and redacted records by August 25, 2023. A list of each bargaining unit that ALADS represents was respectfully requested again.</i></b></p>
08-03-23	H. Ahaiwe, HR, LA County and 1 other Recipient	<p>Per monthly request:</p> <p><b><i>Transmitted 1 document.</i></b></p> <p><b><i>Executive Office sent, via email on August 3, 2023, the responsive document shown below.</i></b></p> <p><b><i>MonthlyAgenda.csv for August 2, 2023.</i></b></p>

DATE RECEIVED	REQUESTER	DOCS REQUESTED
08-03-23	LA County Sheriffs Dept and 3 other Recipients	<p>Per monthly request:</p> <p><b><i>Transmitted 2 documents.</i></b></p> <p><b><i>Executive Office sent via email, on August 3, 2023, the responsive documents shown below.</i></b></p> <p><b><i>Monthly Agenda Reports for Sheriff Department Listing and Fire Department listing, each dated August 2, 2023.</i></b></p>
08-03-23	C. Siverson, Fire, HR, LA County and 5 other Recipients	<p>Per monthly request:</p> <p><b><i>Transmitted 1 document.</i></b></p> <p><b><i>Executive Office sent via email, on August 3, 2023, the responsive document shown below.</i></b></p> <p><b><i>Board of Retirement Meeting on August 2, 2023, Benefit Approval List.pdf.</i></b></p>
08-03-23	J. Lu, Zimmerman Reed	<p>Request: The names and contact information of retired Department firefighters receiving pensions (e.g., CalPERS) beginning January 1, 2013. The information requested includes rank upon retirement, retirement year, and years of service.</p> <p><b><i>Legal sent, via email on August 4, 2023, responsive statement that the request is for "CalPERS" pension information. LACERA does not keep CalPers pension payment records and is not Custodian of those records. CalPers should be contacted. LACERA has no responsive records.</i></b></p>
08-09-23	X. M. Revil, with. Intelligence	<p>Request: Information relating to performance of all hedge funds/absolute return funds invested in for Q1 2023 and Q2 2023.</p> <p><b><i>On August 9, 2023, requested the responsive documents. Upon receipt of the documents, Legal will send the responsive information to the Requester.</i></b></p> <p><b><i>Transmitted 1 document.</i></b></p> <p><b><i>Legal sent on August 18, 2023, via email, the responsive document shown below.</i></b></p> <p><b><i>HF Data Q1 &amp; Q2 2023.xlsx.</i></b></p>

## REPORT OF FELONY FORFEITURE CASES

**August 22, 2023**

#	MEMBER'S LAST NAME	MEMBER'S FIRST NAME	DEPT.	CONVICTION DATE	LACERA NOTIFIED	INITIAL IMPACT NOTICE SENT	FINAL IMPACT NOTICE SENT	STATUS*	DISABILITY STATUS
64	RIDLEY-THOMAS	MARK	BOS	3/31/2023	3/31/2023			DELAY - CD	
61	SHEPOS	THOMAS	CEO	1/23/2023	2/14/2023			PEND	

**STATUS LEGEND:**

- APPEAL: Pending an appeal filed with LACERA
- CLOSED: RET: Retired member, case is complete
- CLOSED: DEF: Deferred member, case complete.
- CLOSED: INA: Inactive member – not eligible until age 70, case closed
- DELAY-MI: Member input needed (i.e. pending a legal split decision)
- DELAY-CD: Pending a court decision (reduction in charges pending conditions being met)
- PEND: Case is currently in evaluation and notification stages
- WITHDRAWN: Member withdrew prior to conviction – no impact.