

**LACERA  
REQUEST FOR PROPOSALS  
FINANCIAL AUDITOR  
ISSUED: APRIL 30, 2025**

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**ATTACHMENT I**

**SELECTION CRITERIA**

The selection criteria below and the weighting schedule of the evaluation factors are a guide only and does bind or limit LACERA in any way in its selection of firms.

**A. General Information**

This section describes the guidelines LACERA will use to analyze and evaluate proposals. LACERA reserves the right to evaluate all factors deemed appropriate, whether or not such factors have been stated in this section. This RFP is not an offer of an agreement (Contract). Acceptance of a proposal neither commits LACERA to award a contract to any Proposer, even if the Proposer has satisfied all requirements stated in this RFP. The publication of this RFP does not limit LACERA's right to negotiate for the services described in this RFP. If deemed by LACERA to be in its best interests, LACERA may negotiate for the services described in this RFP with a party that did not submit a proposal.

**B. Evaluation Committee**

An Evaluation Committee consisting of LACERA staff will evaluate the proposals.

**C. Evaluation of Proposals**

LACERA will initially review all proposals to determine the responsiveness to this RFP. LACERA will perform an evaluation of each proposal. Criteria used as the basis for evaluation shall include:

- Adherence to RFP Instructions
- Professional capability, demonstrated competence, and specialized experience of the proposer
- Staffing capability, workload, and ability to meet schedules
- Experience and education of key personnel
- Diversity and inclusion efforts within the Firm
- Nature and quality of completed services for other clients
- Reliability and continuity of firm
- Work plan and methodology
- Proposed agreement terms and price proposal

The factors will be considered as a whole, without a specific weighting. The balancing of the factors is in LACERA's sole discretion. Factors other than those listed may be considered by LACERA in making its selection.

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**D. Right to Reject Proposals**

Notwithstanding anything contained in this RFP to the contrary, LACERA reserves the right without prejudice to reject any or all proposals.

**E. Incomplete Proposals**

If the information provided in a Proposer's proposal is deemed by the Evaluation Committee to be insufficient for evaluation, LACERA reserves the right to request additional information or to reject the proposal outright. False, incomplete, or unresponsive statements in connection with a proposal may be sufficient cause for its rejection. The evaluation and determination of the fulfillment of the requirements will be determined by LACERA, and LACERA alone, and such judgment shall be final.

**F. Formal Presentations**

During the evaluation process, any one or more of the Proposers may be requested to make a formal presentation to the Board of Retirement, Board of Investments, or a Committee of the Board such as the Audit, Compliance, Risk, and Ethics (ACRE) Committee. Such a presentation will provide the Proposer with an opportunity to answer any questions LACERA may have regarding the Proposer's proposal. Expenses incurred by the Proposer for such presentation will not be reimbursed.

**G. Agreement Negotiations**

Contract negotiations will be initiated upon ACRE Committee approval, LACERA expects contract negotiations to be brief. If the contract cannot be negotiated quickly with the selected Proposer, LACERA may, in its sole discretion, terminate negotiations with the selected Proposer and commence contract negotiations with another party, whether or not that party submitted a proposal to this RFP.

**H. Agreement Approval and Award**

LACERA reserves the right to submit the final Financial Auditor Agreement (Contract) to the Boards or Committee for approval.

After approval and agreement award by LACERA, all Proposers will be notified of the outcome.